

APPLICANT CHECKLIST

APPLICANT NAME: _____ DATE: _____

STEP 1 Prepare two (2) photocopies (one page each) of your valid driver license and social security card. (NOTE: Other documentation, such as a passport, is **not** acceptable.)

STEP 2 Prepare two (2) photocopies of your diploma(s) and/or academic transcript(s). (NOTE: Unofficial copies are acceptable.)

STEP 3 Prepare two (2) photocopies of any professional license(s) you currently hold.

STEP 4 Bring all of the documentation prepared in STEPS 1 – 3 to a scheduled drill. (NOTE: You **must** bring all required documentation to the drill.)

STEP 5 Schedule a fingerprint appointment by visiting www.ibtfingerprint.com or by calling 1-888-467-2080. (NOTE: The form needed to schedule this appointment will be provided to you by the unit recruiting officer upon receipt of all required documentation.)

PLEASE BRING THIS CHECKLIST TO YOUR SCHEDULED DRILL

For more information, please contact the unit recruiting officer:

RECRUITED BY:
